

**UK – Faculty of Advocates (Scotland)
(Introduced in 2010)**

1. Legal basis			
	<ul style="list-style-type: none"> - The Faculty of Advocates Continuing Professional Development Regulations 2010 - Entry into force: 12/02/2010 		
2. Training			
2.1. Basic information			
	Extent	<ul style="list-style-type: none"> - Min. 10 hours annually - Min. 5 hours annually (if practice commences/restarts after 30 June in any year) 	
	Exemptions	<ul style="list-style-type: none"> - Motivated reasons (e.g. maternity or paternity leave, career break and other personal circumstances) - £125.00 administration fee (does apply for maternity or paternity leave) - Exemptions (waiver or extension of time) granted by the Director of Training & Education 	
2.2. Activities and methods			
Activities	Courses	✓	- Actual time may be claimed (added up/rounded down to the nearest half an hour)
	Language courses	N/A	
	Teaching	✓	- Tutoring/lecturing: up to 3 hours maximum per course may be claimed (added up/rounded down to the nearest half an hour)
	Writing/publishing	✓	- up to 3 hours maximum per article/publication may be claimed (added up/rounded down to the nearest half an hour)
	Foreign training activities	✓	- Actual time may be claimed (added up/rounded down to the nearest half an hour)
	Other	✓	<ul style="list-style-type: none"> - Preparing responses: up to 3 hours maximum may be claimed (added up/rounded down to the nearest half an hour) - Speaking, presenting paper in a training event: twice the length of time spent in delivering paper in CPD hours
Methods	Availability of e-methods	✓	- Actual time may be claimed (added up/rounded down to the nearest half an hour)
2.3. Course providers			
	Bar/Law Society	✓	<ul style="list-style-type: none"> - The Training & Education Department - The formally constituted special interest groups in the Faculty - Stable
	Accredited provider	✓	<ul style="list-style-type: none"> - Number of providers: 60+ approved course providers (list is available here) for example: - Judicial Studies Committee - Appeals Service - VAT and Duties Tribunals - Special Commissioners of Inland Revenue - Asylum and Immigration Tribunals - Criminal Injuries Compensation Authorities - Employment Tribunal Service

		- The Crown Office
	Other provider (free market providers)	✓ - Prior application for a course accreditation: ✓ - Accreditation body: the Director of Training & Education (it is also decided how many CPD hours shall be awarded for the training event)
3. Assessment of training activities		
	Course of accredited provider/ Accredited course of 'other provider'	Automatically awarded with hours
	Other training activity	<p><u>Procedure:</u></p> <ul style="list-style-type: none"> - <i>A priori</i> assessment (min. 2 weeks in advance) - Applicant: member - Assessment body: the Director of Training and Education - <i>Ad Hoc Accreditation form</i> is available here <p>Training activities can also be/are assessed during the compliance procedure (please see below 4.1.)</p> <p><u>Criteria for assessment:</u></p> <ul style="list-style-type: none"> - the subject matter covered - also an itinerary or programme and the contact details of the event organiser(s) have to be notified
4. Supervision		
4.1. Compliance procedure		
	Regular control	<ul style="list-style-type: none"> - Members sign the registration document which are available at accredited CPD events; members are also required to keep their own record of events (a member's own record will help them check their individual CPD records held by the Training & Education Department) - 1 February: individual CPD records held by the Training & Education Department are sent to each member requesting that they check the record, noting any additions or amendments and return it to the Training & Education Department - 1 March: signed CPD records to be returned to the Training & Education Department; members' CPD requirements are only marked as complete when the signed record form is returned
	Random control	N/A
4.2. Sanctions		
	Non-disciplinary	- 15 March: the Training & Education Department issues a final reminder to members in the name of the Dean of Faculty
	Disciplinary	<ul style="list-style-type: none"> - Start of Summer Term: the Training & Education Department reports members failing to comply with the CPD Regulations to the Dean of Faculty - When the Dean receives a notification, he treats it as a complaint made under the Faculty of Advocates Disciplinary Rules 2001